

Central School *of* English



Finely crafted English language programmes for academic and professional development in the heart of central London

Craftsmanship in education

Personalised support: constant proximity to tutors



An environment of academia

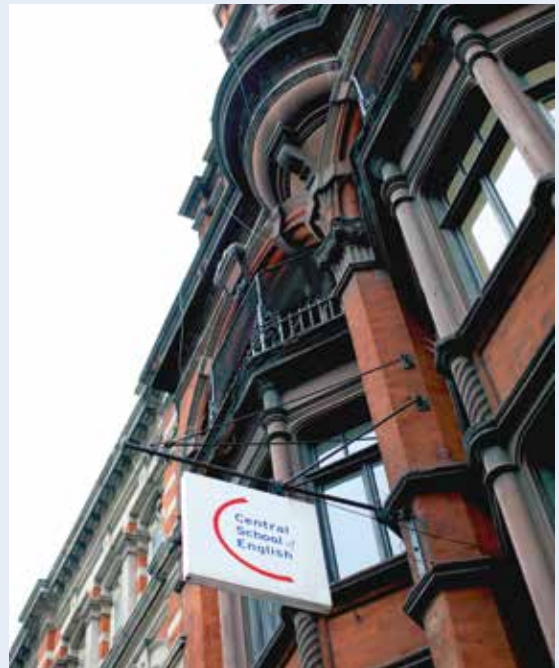
Personal attention in a positive and dynamic learning environment

Students are taught in very small class sizes (restricted to an absolute maximum of eight, but with typically fewer to a class) which creates a collaborative training environment with constant proximity to tutors. This close tutorship feeds students' curiosity and inspires them in the creation of their bi-lingual identity.

The very small class sizes allow us to focus on each student's own intelligences and give extra coaching where needed. This creates a safe environment for experiment and creativity which gives the student the optimum conditions for the achievement of academic progress and for the development of a personal language style. The school environment promotes discussion and inquiry which stimulates critical thinking and illuminates ideas.

Students are motivated, open-minded and are in pursuit of extending their international horizons for either academic or professional purposes. Programmes deliver a depth of language skill and a breadth of cultural awareness which gives learners a cosmopolitan perspective and a natural flair for international connectivity.

Students graduate with academic success, an interest in world affairs and a desire to explore the range of possibilities that their language confidence has created for them.



The Octorial programme

The unique advantage of this full time, 27.5 hour per week course is that it offers both a high level of individual attention with a wide mix of team work training and mentored independent learning sessions. The Octorial programme is a carefully structured programme, crafted by educationalists and which includes continuous assessment with daily, weekly and monthly milestones for each student according to their personal objectives.

The course includes:

Language skills lessons to develop language competency

The **grammar, logic and rhetoric lessons** give instruction in the core skills of grammar and sentence structure and in the art of constructing an argument. Inspired by the trivium of a classical Liberal Arts education, these are the foundation stones of language knowledge.

The **comprehension, vocabulary and précis lessons** use a wide variety of authentic materials such as literary texts, news articles, research reports and current affairs audio and video to build new vocabulary and develop listening comprehension skills and speaking skills. There is an emphasis on intonation and pronunciation. The art of editing and summarising is practised in the précis exercises.

The **composition and text analysis lessons** focus on developing the student's skills and flair for written English. Students work on practice exercises in a range of styles and registers including creative writing, short stories, improvisation, essay writing, reports on researched topics, reviews, commentaries and literary criticism. Reading comprehension and understanding of the written word is developed in the text analysis sessions. Socratic circles are used for text discussions.

Continuous assessment ensures that each learner feels challenged. There is a progress test every Friday.

Communication skills lessons to build confidence and fluency

• Plenary Sessions

Designed to bring students together at the start and end of the school day. The morning plenary acts as a warm-up session. The afternoon plenary gives students an opportunity to reflect on the learning experiences of their day.

• Spoken Performance Workshop

Students are set tasks which challenge them to develop their speaking and active expression in the language. There is also a focus on non-verbal communication such as body language.

• Team Project

Each week, students work in small teams to produce and deliver a project at the end of the week. This gives real-life practice in presenting and formal writing. Students also develop problem solving, collaboration, organisation and planning skills. Digital connections with sister schools allow students to collaborate with other teams from outside the school, to create real-life examples of authentic digital connections.

The Mentored Dissertation for critical thinking skills

The Mentored Dissertation is a piece of work which is personal to your study objectives and which is completed over the duration of your course. It is tailored to the level of the student and can include: a piece of research, a collection of essays, a piece of creative writing, a personal statement and CV, written texts for your Learner Portfolio, exam practice texts and exam essay writing under timed conditions. At the beginning of each week, the Dissertation Tutor sets individual goals with each student and works with the student during the week to support them in the achievement of these weekly targets.

Essential programme

A programme of 18 hours per week, but with full-time student commitment. Students may select their choice of 18 hours from the Octorial programme. Outside of lesson times, students are welcome to remain in school to work on personal study assignments and to make use of all of the school facilities.

Enhanced programme

Your programme is supplemented with one-to-one lessons with a personal tutor. This combined approach allows you to aim for fluency in the international setting of the classroom while you examine areas of specific interest or revise areas of weakness with your tutor in the one-to-one lessons.

This programme is very effective for professionals who desire some focus on their area of speciality such as marketing, law, finance, medicine, engineering, etc. In the one-to-one lessons tutor and student can explore specific content in depth which allows the student to gain fluency in their area of specialisation and therefore improve their management and leadership skills.

Level testing and milestones

On arrival, students are tested in both speaking and writing. Then we monitor you in each throughout the week because your rate of progress can differ in each. On your second day you complete a short 'First Impressions' feedback form which helps us to address any areas for attention. In the middle of your course, you have a mid-course interview with the Lead Teacher to review study objectives. At the end of each week, you can record your progress test scores. After departure, students can choose to maintain contact with tutors in one hour Skype sessions for post-course support or instruction if needed.

Course dates

Courses start every Monday throughout the year.

Minimum age: 16 years

The school reserves the right to accept students who are slightly younger than the advertised minimum age on a case by case basis.



Sample timetable – Octorial programme

08.45 - 09.00	Plenary session
09.00 - 10.00	Spoken Performance Workshop
10.00 - 10.15	Break
10.15 - 11.15	Grammar, logic and rhetoric
11.15 - 11.30	Break
11.30 - 12.30	Comprehension, vocabulary and précis
12.30 - 13.00	Team Project
13.00 - 14.00	Lunch
14.00 - 15.00	Composition and text analysis
15.00 - 15.15	Break
15.15 - 16.15	Mentored Dissertation
16.15 - 16.30	Plenary session: consolidation
16.30 - 17.30	
or 18.00	Individual lesson (Enhanced programme)

All timetables are samples and may be subject to change.

Octorial programme – 27.5 hours per week

Essential programme – 18 hours per week
(includes 30 minutes per week group coaching)

Enhanced programme – 27.5 hours per week
+ 5 or 7.5 one-to-one lessons per week

All classes are taught in a maximum group size of 8 except for Spoken Performance Workshop and Mentored Dissertation which are taught in a maximum group size of 12.

All lessons are of 60 minutes duration.



For specific requirements and accelerated results

Exam Preparation

- First Certificate in English (FCE)
- Cambridge Advanced Certificate (CAE)
- IELTS

The skills you achieve equip you to progress in professional contexts or in further education, such as studying at an English speaking university. You are trained to communicate effectively in a wide range of themes and topics.

Reading and writing practice includes: analysing data, presenting an argument, speed reading skills for detail and gist, critical thinking skills for making evaluations and giving opinions.

Interactive oral practice sessions encourage the expression of ideas and opinions on a wide range of topics and issues. Students also focus on pronunciation and intonation for greater fluency.

Listening exercises use authentic materials based on real-life situations to develop comprehension skills for maximum success in the listening test.

Weekly review tests highlight areas which need attention and are a good way to track progress. You are given regular exam practice under timed conditions, drills and exercises from past papers, essay writing practice and you are coached in personal success strategies for your exam by your tutors. Mock exams under timed conditions give you an idea of which exam score you will achieve.

Enhanced Exam Preparation

The Exam Preparation programme is supplemented with one-to-one lessons with a personal tutor. In these lessons you focus on the content of your exam with revision exercises and personal drills. You sit mock oral exams with your tutor and you are coached in written exercises under timed conditions, according to the requirements of the exam.

Course dates

Courses start every Monday throughout the year.

Minimum age: 16 years



Sample timetable – Exam Preparation

08.45 - 09.00 - Plenary session
09.00 - 10.00 - Spoken Performance Workshop
10.00 - 10.15 - Break
10.15 - 11.15 - Grammar, logic and rhetoric
11.15 - 11.30 - Break
11.30 - 12.30 - Comprehension, vocabulary and précis
12.30 - 13.00 - Team Project
13.00 - 14.00 - Lunch
14.00 - 15.00 - Composition and text analysis: exam focus
15.00 - 15.15 - Break
15.15 - 16.15 - Mentored Dissertation: guided exam practice
16.15 - 16.30 - Plenary session: consolidation
16.30 - 17.30 or 18.00 - Individual lesson (Enhanced programme)

All timetables are samples and may be subject to change.

Exam Preparation – 27.5 hours per week

Essential Exam Preparation – 18 hours per week

Enhanced Exam Preparation – + 5 or 7.5 one-to-one lessons per week

All classes are taught in a maximum group size of 8 except for Spoken Performance Workshop and Mentored Dissertation which are taught in a maximum group size of 12.

All lessons are of 60 minutes duration.



Professional Development

Our courses equip you to develop your skills for your professional career. We train you to communicate effectively in the workplace in different situations and on a wide range of topics.

Whether you are simply interested in business, or already working at a senior level in an international company, we enable you to become more effective at leading teams and performing different work tasks in English. Also useful if you are planning for a promotion or studying business, we give you the confidence to communicate effectively and clearly, and take on a leading role in the workplace.

We adjust the content of lessons each week to meet your needs. Classes are fast-paced and varied, achieving impressive results by making use of authentic materials such as The Financial Times, The Economist or students' own company documents.

Classes include role plays and discussions and replicate real life working situations. The course develops your ability to master essential tasks and skills within different areas of expertise, for example, finance, marketing, project management, and strategic planning.

Sample timetable – Professional Development

08.45 - 09.00 - Plenary session
09.00 - 10.00 - Spoken Performance Workshop
10.00 - 10.15 - Break
10.15 - 11.15 - Grammar, logic and rhetoric
11.15 - 11.30 - Break
11.30 - 12.30 - Comprehension, vocabulary and précis
12.30 - 13.00 - Team Project
13.00 - 14.00 - Lunch
14.00 - 15.00 - Composition and text analysis: professional focus
15.00 - 15.15 - Break
15.15 - 16.15 - Mentored Dissertation: professional focus
16.15 - 16.30 - Plenary session: consolidation
16.30 - 17.30 or 18.00 - Individual lesson (Enhanced programme)

All timetables are samples and may be subject to change.

Professional Development – 27.5 hours per week

Essential Professional Development – 18 hours per week

Enhanced Professional Development – 27.5 hours per week
+ 5 or 7.5 one-to-one lessons per week

All classes are taught in a maximum group size of 8 except for Spoken Performance Workshop and Mentored Dissertation which are taught in a maximum group size of 12.

All lessons are of 60 minutes duration.

Minimum age: 18 years



Constant improvement: an accumulation of gains

The Octorial programme illuminated

The wide range of authentic materials and content allows each session of the day to serve the needs of every learner including those studying for specific academic or professional purposes.

		Confidence and fluency for life skills
15 mins	Morning Plenary A powerful start to the day	Builds confidence, resilience and removes the fear of public speaking.
60 mins	Spoken Performance Workshop Verbal and non-verbal communication skills	Develops the ability to adjust the style and register of your language to the situation. Communicate your message effectively and connect with your audience.
60 mins	Grammar, logic and rhetoric Core skills	A rich vocabulary and accurate grammar give you the confidence to be bold with your use of the language.
60 mins	Comprehension, vocabulary and précis Core skills	Develops your fluency and includes real-life communication tasks, such as use of Skype and digital link-ups.
30 mins	Team Project In mixed level teams for authentic interaction	Team building and collaboration skills. You gain experience of working in English in cross-cultural situations.
60 mins	Composition and text analysis Core skills	Creative writing, essay writing, reading of authentic texts. Develops imaginative use of vocabulary and style in your writing.
60 mins	Mentored Dissertation Individual focus on specific needs or interests	Research projects for your personal portfolio.
15 mins	Closing Plenary To consolidate and review	A review of the day's achievements helps you to plan your learning strategy for the next day.
60 or 90 mins	One-to-one Lessons Additional focus	On the Enhanced programme this is an opportunity to dedicate time to an area of particular interest with your tutor.
60 mins	Homework	Preparation assignments are set as homework each evening

leads to a deep understanding of the language

so that language becomes instinctive

Specific success strategies for exam preparation	Language for professional development and leadership
Useful practice for the spoken exam or interview situations.	Familiarisation with public speaking - useful practice for all situations involving speaking to an assembled group audience.
Fluency and performance skills for the spoken exam including compensation strategies to help you adapt quickly to the unexpected.	Techniques to help your fluency and performance. Useful when addressing an audience, giving verbal instruction or expressing opinion.
Essential core skills for exam success.	A strong foundation which gives you increased effectiveness in articulating ideas and writing reports.
Practice in comprehension and speaking tasks for the listening and speaking parts of the exam.	Develops your speed of listening, absorbing, assimilating, processing and reacting. Use of phone and Skype. Practice in adapting to different styles and registers.
Team building and collaboration skills. Develops your ability for problem solving and clear communication in cross-cultural situations.	Problem solving in international groups develops leadership, project management skills, team work, collaboration, creative thinking.
Practice tasks for the writing part of the exam such as essay writing practice.	Mastery of writing documents (letters, emails, reports) which are clear and professional. Achieve a personal writing style.
Repeated practice tests and drills under timed conditions to ensure that you are a competent and confident exam candidate.	Refined critical thinking skills in areas of specialisation and expertise, focussing on language to help your performance at work.
Consolidate and plan homework and identify areas for revision.	Consolidate, review and identify areas for revision. Convert your strategy into results.
On the Enhanced programme this is an opportunity to dedicate time to an area of particular interest with your tutor.	On the Enhanced programme this is an opportunity to dedicate time to an area of particular interest with your tutor.
Preparation assignments are set as homework each evening	Preparation assignments are set as homework each evening

Cultivating cultural awareness

Cultural programme

Experiencing the culture of a country is intrinsic to learning the language. As students explore London and the UK, they discover new language which is deeply rooted in the history and culture of the location. Our comprehensive cultural programme is carefully designed to enable students to maximise their opportunities for linguistic and cultural development, and enhance the social cohesion of the school. The course includes two activities per week and the activity programme is posted weekly on the notice-board.

In school we hold talks and workshops on specialist topics, including history, art, literature and economics, allowing students to further their listening and speaking skills, and develop opinions in English on a broad range of topics. Students are also invited to give talks of their own on a subject of their choosing, promoting personal growth and self-confidence.

Social activities help students to relax after lessons whilst using the English they have learnt in class and getting to know their fellow classmates and school staff. Games nights and quiz nights are held regularly, as are international lunches. Activities might also include a night in one of London's historic pubs, a visit to the cinema and picnics in the summer.

Every week we invite students on our walking tour around the city to help new students get to know the area and to help them discover some of London's hidden places for a more immersive and local experience.

Weekends

Weekends are left free for students to explore London, one of the greatest cities in the world. There is lots to see and do – famous museums, award winning West End shows, luscious green spaces and a lively social scene. Take a trip to one of the UK's many famous locations including Oxford, Cambridge, Bristol and Brighton.



Accommodation, travel services and course application



Homestay

Staying in a homestay gives you the opportunity to relax in a friendly, local home. This allows you to continue practising your English in a natural setting, exposing you to new language for a greater scope of expression.

Our homestays are carefully selected and regularly checked by our accommodation team to ensure you get the very best in English hospitality.

Your homestay accommodation includes:

- Single room accommodation
- Bed, breakfast and evening meal with your hosts daily
- No other student who speaks the same language in the same home



Residence

Residences are available for students who prefer greater independence. Bedrooms are comfortable for relaxing and studying. Most residences have en-suite bathrooms and shared kitchens and studio flats are also available. All have communal facilities for your enjoyment.

Travel

London is well served by bus and train connections from the UK's airports and stations. Bus and train tickets are purchased by the student at the time of travel. Alternatively, we offer a personal taxi service on arrival and departure. The taxi reservation is made by the school and charged on the course invoice.



How to apply

Please contact us by phone or email or complete the course application form.

On receipt of your application we contact you with a confirmation of your place and to identify your personal language learning requirements.

On the first day of your programme, you take a short test of written and spoken English to confirm your level and you meet with the Lead Teacher for an analysis of your needs and to set your progress objectives.

Terms and Conditions

1. Definitions

1.1 When the following words with capital letters are used in these Terms, this is what they will mean:

Booking : your booking for one of Our Courses;

Courses : the language training courses advertised on Our website;

Deposit : the sum of 300 GBP;

Event Outside Our Control: is defined in clause 8.2;

Fees : the fees payable by you in respect of your Booking;

Terms : the terms and conditions set out below;

We/Our/Us : Instill Education Limited (trading as "OISE") a company registered in England and Wales under company number 01293463 and having its registered office at 38 Binsey Lane, Oxford OX2 0EY, United Kingdom. VAT registration number GB792403230.

1.2 When We use the words " writing " or " written " in these Terms, this includes e-mail unless We say otherwise.

2. Bookings

2.1 Bookings can be made by completing and submitting the form on Our website together with payment of your Deposit or the total Fees (as applicable, see clause 3.1).

2.2 Please ensure that you read these Terms carefully, and check that the details of your Booking are complete and accurate, before you make your Booking. If you think that there is a mistake, please contact Us to discuss. We will confirm any changes in writing to avoid any confusion between you and Us.

2.3 When you make a Booking with Us, this does not mean that We have accepted it. Our acceptance of the Booking will take place as described in clause 2.4. If We are unable to confirm your Booking, We will inform you of this.

2.4 These Terms will become binding on you and Us when we confirm your Booking in writing to you, at which point a contract will come into existence between you and Us. We will assign a unique reference number to your Booking and inform you of it when We provide confirmation. Please quote this number in all subsequent correspondence with Us relating to your Booking.

3. Payment of Fees

3.1 Where the Course is due to begin more than six weeks from the date of your Booking, a Deposit is payable at the time of making your Booking. Where the Course is due to begin less than six weeks from the date of your Booking, the Fees must be paid in full at the time of your Booking.

3.2 When We confirm your Booking under clause 2.4, We will provide a statement showing the balance of the Fees due to be paid, which should be settled at least four weeks before the Course starting date. Please note that you will not be allowed to attend any Course unless payment of the Fees has been made in full.

3.3 All Fees must be paid in Sterling (GBP). All bank charges are payable by you.

3.4 All refunds due under these Terms will be paid to the person from whom payment was originally taken, using the same method of payment as used by them.

4. Changes to Bookings

4.1 If you wish to change your Booking by switching to another Course, you must provide at least 10 days' notice of such change to Us in writing; otherwise you will be expected to attend the Course originally booked or cancel your Booking under clause 7.

4.2 Where you have given the appropriate notice under clause 4.1:

(a) We will refund any difference between the cost of the original Booking and your revised Booking on the last date of the Course to which you have switched (whether or not you remain on the Course for its full duration); or

(b) You may be required to pay any difference between the cost of the original Booking and your revised Booking at the time of your request.

4.3 If you wish to take a holiday at any time during the Course, you must give Us at least two weeks' notice in writing. No refunds are payable in these circumstances.

4.4 We reserve the right to cancel a Course, or make changes to course arrangements, as a result of Events Outside Our Control. Clause 8 will apply in such circumstances.

5. Our liability to you

5.1 Where We provide any assistance to you in making travel and accommodation requirements, We do so only as an intermediary between you, travel organisations and host families. Unless and to the extent caused by Our negligence, We will not be liable to you for any losses arising from any delays or failures relating to travel and accommodation arrangements. We will, however, use our reasonable endeavours to defend your interests and mediate on your behalf in the event of any breach of contract on the part of a travel organisation or host family.

5.2 If We fail to comply with these Terms, We are responsible for loss or damage you suffer that is a foreseeable result of Our breach of the Terms or Our negligence, but We are not responsible for any loss or damage that is not foreseeable. Loss or damage is foreseeable if it is an obvious consequence of Our breach or if it was anticipated by you and Us at the time we entered into this contract.

5.3 We do not exclude or limit in any way Our liability for death or personal injury caused by Our negligence or the negligence of Our employees, agents or subcontractors, or for any liability which cannot be excluded or limited by law.

6. Insurance, accommodation, students visas and study permits

6.1 You are responsible for arranging your own travel and medical insurance (including the costs of repatriation in the case of illness or accident) and student visitor visa.

6.2 If you are denied a student visitor visa and provide Us with a copy of the rejection letter on or before the first day of the Course, then We will refund all Fees paid.

6.3 Accommodation is normally booked on a seven night per week basis starting on a Saturday or Sunday. You will receive details of your host family accommodation or student house share at least five days before the Course starting date (unless you have made a late Booking) to enable you to inform the host family of your approximate time of arrival.

7. Your rights to cancel and applicable refund

7.1 You have the following rights to cancel your Booking:

(a) you have a legal right to cancel your Booking within 14 calendar days of the date of your Booking, in which event We will, subject to clause 7.3, refund all of the Fees including the Deposit; or

(b) you may cancel your Booking at any time after the period of 14 calendar days referred to in clause 7.1(a) but before the Course has begun, in which event We will retain the Deposit and refund the balance of any Fees paid by you.

7.2 To exercise your rights to cancel under clause 7.1, you must inform Us of your decision by making a clear statement to this effect by completing the cancellation form on Our website or by contacting Us (see contact details below).

7.3 The law requires us to obtain your express consent to Us providing Our services where the starting date of the Course falls during the 14 day cancellation period referred to in clause 7.1(a). By making your Booking, you will be treated as giving this consent. You acknowledge that if you subsequently cancel, We will be entitled to deduct an amount from the Fees paid which is in proportion to the services that We have performed up to the date of your cancellation.

7.4 Once a Course has begun, you may cancel your Booking with immediate effect by giving Us written notice if:

(a) We break this contract in any material way and We do not correct or fix the situation within 30 days of you asking Us to in writing;

(b) We go into liquidation or a receiver or an administrator is appointed over Our assets; or

(c) We are affected by an Event Outside Our Control.

8. Our rights to cancel and applicable refund

8.1 We will not be liable or responsible for any failure to perform, or delay in performance of, any of Our obligations under these Terms that is caused by an Event Outside Our Control.

8.2 An Event Outside Our Control means any act or event beyond Our reasonable control including but not limited to strikes or other industrial action, civil commotion, terrorist attack or threat of terrorist attack, epidemic, adverse weather conditions or other natural disasters.

8.3 If an Event Outside Our Control takes place that affects the performance of Our obligations under these Terms:

(a) We will contact you as soon as reasonably possible to notify you; and

(b) We will, where possible, propose alternative arrangements (which may include alternative dates or venues) for the Course.

8.4 You may cancel your Booking if any alternative arrangements proposed by Us are unsuitable for any reason, in which case We will refund all Fees paid in advance for the Course.

8.5 We reserve the right to refuse your attendance on the course if you are suffering from any illness, medical condition or mental or physical disability which was not disclosed at the time of Booking.

9. How we may use your personal information

9.1 We will use the personal information (including sensitive information about your health, religious beliefs and practices or dietary requirements) that you provide to Us:

(a) to administer and provide Our Courses to you;

(b) to process payment in relation to any Booking;

(c) for internal training and monitoring purposes; and

(d) to inform you about similar Courses and other services that We provide, but you may stop receiving these at any time by contacting Us.

9.2 We will not give your personal data to any third party other than:

(a) as strictly necessary for Us to perform Our contract with you;

(b) to host families; or

(c) to the schools and offices within our group companies (which means our subsidiaries, our ultimate holding company and its subsidiaries, as defined in section 1159 of the UK Companies Act 2006) including those outside the European Union.

9.3 You have the right to access information held about you. Your right of access can be exercised in accordance with the Data Protection Act 1998. Any access request may be subject to a fee of £10 to meet Our costs in providing you with details of the information We hold about you.

9.4 We may wish to use photographs and audio visual media containing your image or likeness in our marketing and promotional materials and you hereby consent that We may do so in all and any media for such purposes. If you would prefer that We do not, you should notify Us on arrival at the school. We will also confirm this with you where we have a reasonable opportunity to do so. Copyright in any photographs or audio visual media continuing your image or likeness shall belong to Us and shall not entitle you to receive any royalties or other payments.

10. Other important terms

10.1 These Terms set out the entire agreement between you and Us relating to your Booking.

10.2 We may transfer Our rights and obligations under these Terms to another organisation, and We will always notify you in writing if this happens, but this will not affect your rights or Our obligations under these Terms.

10.3 This contract is between you and Us. No other person shall have any rights to enforce any of its terms.

10.4 Each of the clauses in these Terms operates separately. If any court or relevant authority decides that any of them are unlawful, the remaining paragraphs will remain in full force and effect.

10.5 If We fail to insist that you perform any of your obligations under these Terms, or if We do not enforce Our rights against you, or if We delay in doing so, that will not mean that We have waived Our rights against you and will not mean that you do not have to comply with those obligations. If We do waive a default by you, We will only do so in writing, and that will not mean that We will automatically waive any later default by you.

10.6 These Terms are governed by English law. You and We both agree to submit to the non-exclusive jurisdiction of the English courts.



Application Form

Please send this form to:
Central School of English, 1 Tottenham Court Road
London W1T 1BB
United Kingdom
Tel: +44 (0) 20 7580 2863 Fax: +44 (0) 20 7255 1806
enquiry@centralschool.co.uk
www.centralschool.co.uk

PLEASE PRINT IN BLOCK LETTERS

Personal Details

Mr Ms/Mrs Miss

Family name _____ First name _____

Nationality _____

Address _____

City _____

Postcode _____ Country _____

Telephone _____ Fax _____

Email _____

Date of birth _____ Occupation _____

Mother Tongue _____ 2nd language _____ 3rd language _____

Contact in case of an emergency:

Name _____ Telephone _____

How did you hear of Central School of English? _____

Have you attended a course before? Yes No

Name of your school/college (under 18s) _____

Name of your university (students) _____

Name of your company (professionals) _____

Passport Information

Name as it appears on the passport _____

Passport Number _____

Level of English

Have you ever studied English before?

Yes, for ____ years No

English language level Elementary (A1) Pre-intermediate (A2) Intermediate (B1)

Upper-Intermediate (B2) Advanced (C1) Proficient (C2)

*A1-C2 Common European Framework level descriptors

Aims and Objectives

Why do you want to improve your English? _____



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All information correct at time of printing

